**LETTER TO REQUEST INFORMATION**

Dear Sir/Mam,

I am writing this letter to request information about availing loan from your bank for starting a business nearby my home in the next month. As per the market research, I hope that constructing a restaurant in the proposed site would be a huge success. Since the area is a home to students studying in the regional university, it is expected that around 2000 students can be the potential customers of my business.

For setting up the restaurant, I would require to invest Rs 50 lakh which I seek as the loan amount from bank. I request you to provide me all the required information including eligibility criteria and the documents to be submitted along with the application.

Furthermore, I would like to inform that there is no other restaurant in the area which would provide a great possibility for the business to grow. And hence, I hope that I would be able to repay the loan in 3 years or earlier.

Kindly provide me the requested information as soon as possible so that the loan application can be processed at the earliest.

Yours faithfully,

Ramesh Varma